



**Student Handbook**



**“Moving from  
Good to Great”**

**Reaching for College  
Reaching for Careers**



**Go Panthers!**

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Dr. James Gresham, Ed.D  
Principal

Mr. Christopher French  
Mr. Reginald Baskerville  
Ms. Anisa Stubbs  
Assistant Principals

Greetings REACH Partnership Parents and Students:

August 11, 2021

As the summer speeds along, we are working diligently to prepare for the start of the 2021- 22 school year. We are very excited about our instructional programming and opportunities that we have in place for our students. For the SY21-22, we will service students in grades nine through twelve. We are currently projected to have approximately 735 students enrolled. We will continue to offer the following programs; Nursing, Pharmacy, Carpentry, Heating Ventilation and Air Conditioning (HVAC) Homeland Security, JROTC, and Early College.

In addition to these offerings, we are excited to announce the return of our *Ninth Grade Academy*. The Ninth Grade Academy is designed to help our 9<sup>th</sup> grade students successfully transition to high school. The academy will provide strategic supports to help students navigate their high school experience.

### **Freshman and Sophomore Orientation**

There will be a Freshman and Sophomore Orientation for all incoming 9<sup>th</sup> grade and returning 10<sup>th</sup> grade students on **August 16<sup>th</sup>** from 10:00a.m to 2:00p.m in the school auditorium

### **Back to School Cookout**

On **Friday, August 27<sup>th</sup>**, we will be hosting our *Annual REACH! Partnership Back to School Cookout* from 10:00a.m to 1:00 p.m. Students will be able to update their immunization status and purchase school uniform. In addition, we will have food, fun, and giveaways. We will also host a charity Basketball game starting at 1:30p.m.

### **Immunization**

All 9th grade students must have updated immunization records as proof of having received one dose of Tdap (tetanus, diphtheria and pertussis) and one dose of Meningococcal vaccines.

### **School Hours of Operations**

Please be reminded that the first day of school for students is **August 30, 2021**. The building will open at 8:15a.m. for breakfast. **No student will be permitted to enter the building before 8:15a.m.** Our school day ends at 3:35p.m. For SY21-22, REACH will use an A/B Day schedule.

### **Safety**

In accordance with City Schools policy, all students are required to wear a mask at all times.

### **Uniforms**

All students must wear school uniforms and carry school Identification Cards daily. **No Exceptions!** Uniforms may be purchased at REACH! Partnership School store or Herman's on Greenmount Ave.

*Grade 9 Uniforms:* Kelly Green polo or sweatshirt with the REACH! logo and khaki colored shorts, pants, or skirt

*Grade 10-12 Uniforms:* Royal Blue or Black polo or sweatshirts with the REACH! logo and khaki colored shorts, pants, or skirt

### **School Supplies**

Attached is a list of the school supplies needed for the 2021-22 school year.

### **Class Schedules**

Students will receive their class schedules on the first day of school.

**Participating in Fall Sports**

Students interested in participating in Fall Sports (Football, Cross Country, and Volleyball) please see attached flyer for tryout dates and eligibility requirements.

**Cell Phone Policy**

Cell phones ARE PROHIBITED! and if caught with a phone, it will be confiscated.

Finally, I would like to encourage each of you to come to school on time and prepare to work hard to prepare for your future. I look forward to a great school year.

*James Gresham*

**James Gresham, Ed.D.**

Principal

The REACH! Partnership School

## **School Mission**

Excellence in education for every child at every level by focusing on quality instruction, managing systems efficiently, and sustaining a culture of excellence

## **Vision**

REACH! Partnership School's vision is to graduate all young men and women who enter REACH! to not only be prepared and motivated to pursue post-secondary education without remediation but who also have the entry level skills to prepare for a rewarding career in the fields of health care, construction, homeland security, and the U.S. military.

## **Our Core Values**

**Leadership.** Setting the direction for the school, anticipating challenges, dealing with potential problems ahead of time, establishing a “can do” spirit, making connections, leading and supporting staff, inspiring unity, facilitating action, clearing the plate for teaching and learning -- leading by example.

**Expectations.** High expectations for students, leadership, school staff, parents, partners, and the school community; high expectations drive performance.

**Engagement.** We see engagement in numerous ways – making school a place where students want to be, building a culture of student belonging, designing instruction so that it is rigorous, relevant, interesting, and accessible to learners, and emphasizing “learning by doing”, strongly involving workplaces and the community in career preparation, academic learning, and learning support.

**Connections.** Contextualizing learning through thematic and career/community connections; integrating assessment, curriculum, and instruction; providing structures that foster teacher teaming, interdisciplinary learning, bridging schooling and community through workplace-based learning and community service; connecting the community and employers to the school.

**Opportunity.** Hope for the future. Urban students deserve doors opened to a wider world, with experiences future-directed, rich and personalized -- from technology to college and career exposure to learning rich summers.

**Accomplishment.** A culture of success is imperative. This includes recognizing accomplishments along the way that encourages students to move forward, including the opportunity to turn mistakes into success.

**Support.** Caring and encouragement – prevention, intervention, and remediation – academic, behavioral, career --- in various shapes and forms – responsive and timely – whatever it takes.

## Staff and Room Location

<b>Level 0</b>	<b>Program</b>	<b>Room</b>
Mr. B. Knight	HVAC Program	20 and 20B
Mr. Torres	Carpentry Program	30 and 30D
Mr. Tyrone	Custodian	44
Coaches Offices	PE Coach and Coach	057 and 058
Coach “Tree” Harried	Athletic Director	059
OST	Office Support	82A
Ms. McKinney	Community Engagement/Early College	91
	Family Community Storage	92
	Community Clothing Closet	98
	Community Food Pantry	99
<b>Level 1</b>	<b>Program</b>	<b>Room</b>
Ms. Matthews	Main Office/Reception	112
Ms. Banks	Secretary	113B
Ms. Martin	Staff Associate	113C
Dr. James Gresham	Principal	113E
Ms. Sellman	Business Manager	113I
	Office	113G
	Office	113H
Mr. Devaughn	Music Room	120
	COVID Wellness Room	130A
	Mental Health Office	130B
	Mentoring Support	130C
Nurse Singleton	Health Suite	131 A-G
Nurse Rhonda		
Ms. L. Smith	Registration and Records	132B
	College Bound	132C
Ms. Herschmann	School Counselor/Guidance	132D
Ms. Iacovelli	School Counselor/Guidance	132E
Ms. Spencer	Special Education Administrator	133
Ms. Gaines	IEP Chairperson	134
Dr. Sills	Social Worker	138
Ofc. Johnson	School Police	138B
	Special Education Copy Center	139B
Ms. Taliaferro	Technical Support Person (Gaines)	139C
Ms. Ware	Technical Support Person (Spencer)	139D
	JROTC Office	140
Major Hall	JROTC – Leadership Technology	141
Sgt. Major Tinsley	JROTC– Leadership Technology	142
	Student Breakout Room	152
Ms. Denise Bryan	Cafeteria Office	155

<b>Level 2</b>	<b>Program</b>	<b>Room</b>
Mr. Pitts	Mathematics	210
Ms. Wheaton	Psychologist	211
	Teacher Resource	230
Mr. Deiparine	Algebra II	233
Ms. Johnson-Bennett	Pharmacy Technician Program	234
Ms. L. Harris	Nursing Assistant Program	236
Ms. Ehlers-Cook	Art	240
Mr. Christopher French	Assistant Principal	242
	Content Meeting Room	243
Mr. Ramsundar	Teacher Support	244
Ms. Byron		
Ms. Lindsay		
Ms. Turner	Media Center/Library	250 & 250G
	TV/Video Studio	251 & 251A
Ms. Nixon	Special Education	280
Ms. Blagrove		
Ms. Orebamjo		
	Faculty Lounge	290
	Dance Studio	291
<b>Level 3</b>	<b>Program</b>	<b>Room</b>
Ms. McCallum	Math/9 <sup>th</sup> Grade Team Lead	310
Ms. Stubbs	Assistant Principal	320
Mr. Fortino	English I	323
Ms. Stilipec	English I and II	324
Mr. McDonald	US History	325
Mr. Humphreys	Algebra I	331
Ms. Furdak	Personal Fitness and Health	332/Gym
Mr. Fan	Special Education ELA I	333
Ms. Smith	Special Education	334
Ms. Rose		
Ms. Redditt		
Ms. Snyder	Senior Advisory	337
Mr. Hentz	Government/AP Government	341
Ms. Brooke Brock	Student Wholeness	342
Ms. S. Butler	Spanish I and II	343
Ms. Jameson	ELA IV and AP Capstone	344
Ms. Byers	Modern World History	350
Ms. Fisher	Special Education ELA II	351
Mr. Baugh	Special Education Algebra II/Geometry	351
Dr. Alvarez	Spanish I and II	352
Mr. Woodward	Geometry	353
Ms. Fazio	ELA II/ AP Lit. and Lang.	354
Ms. Martin	Algebra II/Prob & Stats	355
Ms. Garnes	Life Skills	371
Ms. Dearing	ELA III	370

Ms. Reyes	Life Skills	380
Ms. Cavazos	Computer Science/Robotics	391
Ms. Kellum	Chemistry	392
Ms. W. Smith	Dean of Students	393
Ms. Groseclose	Physics/Master Scheduler	394
Ms. Carpe	Biology	395
Ms. Carter	Student Wholeness Specialist	396
Mr. Reginald Baskerville	Assistant Principal	397
	Copy Center	398

Our building will open at 8:30a.m for breakfast and first period starts at 8:45a.m. Students are expected to report to school by 8:45a.m. The school day ends at 3:35p.m for students. REACH has 70-minute class periods and will use an A/B Day Schedule. 1st period 8:45-9:55, Homeroom 9:55-10:05, 2nd period 10:09-11:19, 1st Lunch 11:23-11:53, 3rd period 11:57-1:07 or 11:23- 12:33, 2nd Lunch 12:37-1:07, 4th period 1:11-2:21, 5th period 2:25-3:35.

 **2021-2022 Bell Schedule** 

**Entry Directions:** Students will enter the building through the Community Entrance (Stairwell D) to report and remain in the cafeteria until 8:40am. First period begins at 8:45am.

**The closing of school for inclement weather** will be determined by Baltimore City Public School Central Office and an adjusted schedule will be used for any delayed openings. Please check Baltimore City Schools website and/or twitter account for school closing and delays:

**BCPSS Website:** [www.baltimorecityschools.org](http://www.baltimorecityschools.org)

**Twitter:** @BaltCitySchools

Official school attendance will be taken during each class period. The official school day begins at the start of 1<sup>st</sup> period. **Any student arriving AFTER 8:45 A.M. IS LATE** and must obtain a late pass. Late passes are given out at the student entrance until 10:15am. Students arriving after 10:15am will report to the Main Office entrance (112) to receive their late pass.

**Lateness** is a serious issue and could result in the failure of classes. Please make sure you mark student lateness with the time they enter your class.

**Transitioning between classes** is set at four minutes. Students are considered late to class after this time.



**Regular and Modified Bell Schedules  
2021 – 2022**

<b>Regular Bell Schedule (In Person)</b>		<b>Friday Advisory</b>	
8:15am – 8:40am	Entry/Breakfast/Lockers	Advisory Session	8:45am – 9:30am
8:45am – 9:55am	Period 1	1 <sup>st</sup> Period	9:35am – 10:35am
9:55am – 10:05am	Homeroom	2 <sup>nd</sup> Period	10:40am – 11:40am
10:09am – 11:19am	Period 2	Lunch I	11:45am – 12:15pm
11:23am – 11:53am	<b>First Lunch</b>	3 <sup>rd</sup> Period	12:20pm – 1:20pm
11:57am – 1:07pm	Period 3	or	
	or	3 <sup>rd</sup> Period	11:45am – 12:45pm
11:23am – 12:33pm	Period 3	Lunch II	12:50pm – 1:20pm
12:37pm – 1:07pm	<b>Second Lunch</b>	4 <sup>th</sup> Period	1:25pm – 2:25pm
1:11pm – 2:21pm	Period 4	5 <sup>th</sup> Period	2:30pm – 3:35pm
2:25pm – 3:35pm	Period 5		

<b>2 Hour Delay*</b>	
10:45am – 11:30am	Period 1
11:30am – 11:45am	Homeroom
11:48am – 12:33pm	Period 2
12:36pm – 1:06pm	First Lunch
1:09pm – 1:54pm	Period 3
	or
12:36pm – 1:21pm	Period 3
1:24pm – 1:54pm	Second Lunch
1:57pm – 2:42pm	Period 4
2:45pm – 3:35pm	Period 5

\*No breakfast is served on 2-hour delays

**HEALTH AND SAFETY PROCEDURES**

- MASKS are to be worn by all students and visitors to REACH! Partnership and cover the nose and mouth at all times unless eating
- Hand sanitizing stations are located on all floors and in certain office areas as well as classrooms for student use
- Classrooms will be supplied with paper towels, disinfectant and hand sanitizer to be used to keep classroom sanitized
- DO NOT remove the PPE equipment or supplies from your room
- Sanitizing items will still be in all faculty restrooms for use before or after a restroom visit
- Advocates and custodians will still be equipped with PPE supplies to wipe down and disinfect common touch areas such as stairwell railings, door handles and drinking fountains
- Students are encouraged to bring water bottles or bottled water for drinking
- Unless give permission or documented condition, no students are allowed on the elevator



## **Technology**

REACH! Partnership provided all students with a laptop during virtual learning. If students returned their device, they may request a laptop. Student's will also have use of laptops in their classrooms when available. All students have received new passwords and are not to be changed. All students are required to adhere to the BCPSS technology acceptable use policy.

## **BCPPSS Technology Acceptable Use**

City Schools provides computer equipment, computer services, and network access to schools and offices for purposes consistent with the mission of the district. The wide array of information technology available to City Schools users introduces new risks and opportunities.

The responsibility for appropriate behavior rests with all individuals who use City Schools information technology resources and computing facilities. Users must protect information and resources against theft, malicious damage, unauthorized access, tampering, unauthorized duplication, and loss.

Parents/guardians and students accessing City Schools distance learning must not record, duplicate, or share/post any portion of their online learning classes or lessons in any way and must avoid disclosure of otherwise protected student information.

Any material or information purposefully posted or linked from a City Schools system or Internet site must be consistent with the educational purpose. All users are prohibited from knowingly participating in the unauthorized disclosure, use, and dissemination of personal information about minors.

### **Class Schedules and Accessing Online Classes**

Students will receive their schedules on the 1<sup>st</sup> day of school and follow the schedule provided and attend all classes. Requests to have schedules changed may only be done with approval of school counselors and made by September 10, 2021.

### **Uniforms**

All students are required to wear uniforms while attending REACH! **No Exceptions!** Uniforms may be purchased at Herman's on Greenmount Ave.

*Grade 9 Uniforms:* Kelly Green polo or button up shirts with the REACH! logo and khaki colored shorts, pants, or skirt

*Grade 10-12 Uniforms:* Royal Blue or Black polo or shirts with the REACH! logo and khaki colored shorts, pants, or skirt

### **Fall and Winter Sports**

Any student may participate in Fall sports as long if they do not have 2 or more NC grades reported from last school year. Tryout are daily until team rosters are complete. Student-athletes are required to have all information entered into Dragon Fly. While engaged at practices or games, students are to follow the BCPSS Code of Conduct and present themselves in a positive manner reflective of REACH! values.

## **Lockers and Distribution**

Students will receive lockers on Wednesday, September 1, 2021 during last period. Each student will be assigned their own lock and locker which is to be kept confidential. Sharing lockers is not permitted. If a student loses or damages a lock, the replacement fee for the lock is \$10.00. Classroom teachers and other staff will not open student lockers for any other student. Locks must be returned at the end of the year

## **STUDENT LEARNING EXPECTATIONS**

The following are guidelines we hold students accountable for while attending REACH! Partnership.

### **Daily Responsibility of Students**

- Attend school everyday and attend all classes on time. Poor attendance and/or lateness to class may negatively impact your grade
- Learn your classes for A-day and B-day and follow only your schedule
- Review the day's instructional objective and performance outcome(s) to understand the learning goals.
- Read, watch, and/or listen to the instruction attentively
- Participate in class discussions and activities with your teacher and with other students, when appropriate
- Ask clarifying questions when you do not understand
- Submit work that represents your best effort
- Submit completed assignments by the established deadline. If you are having difficulty submitting, let your teacher know **before** the deadline
- Review assignments that your teachers have corrected and/or made comments on. When given the opportunity, redo the assignment (with corrections) for a better grade. **Note:** All assignments may not be able to be resubmitted!
- Take responsibility for your learning by attending coach class when needed
- Have your class supplies ready when class begins

### **Attendance and Truancy (Virtual or In Person Setting)**

Daily attendance in all classes is a requirement for student success at REACH! Partnership School. Students are expected to take responsibility, along with their parents, for their attendance. Local and state laws govern mandatory school attendance and will be enforced at REACH! along with interventions designed to support struggling students. The guidelines below are in place to ensure student success.

**REACH! Scholar Expectations**  
**The Non-Negotiables**  
**Grades 9-12**

- All Students **MUST** properly wear a face mask
- **NO** cellphones in the instructional environment
- There will be assigned seating in all classes
- **ALL** students must sign-in to each class
- Must have a teacher signed **Hall Pass** to leave the classroom environment.
- Only **3** students will be allowed to leave the classroom environment each period.
- **UNIFORMS** must be worn properly
- **NO** eating/drinking in the classroom
- **NO** hoods, bookbags, coats, hats/bonnets/scarves/doo-rags in the classroom
- Appropriate language at all times
- Appropriate behavior at all times
- **NO** students allowed to leave the classroom 1st 20 minutes of class and last 20 minutes of class

Students are **EXPECTED** to:

- ❖ Come to class prepared with all needed materials
- ❖ Arrive to class on time. 5 minutes is considered late.
- ❖ Use appropriate, respectful academic language and behavior at **ALL** times
- ❖ Actively participate/engage in the classroom environment.
- ❖ **Soar to success and achieve beyond your wildest dreams.**

**General Guidelines**

- All students are expected to be present at the start of the school day and to remain in attendance until the end of the school day, unless given an early dismissal.
- Attendance is marked by class period and is calculated by Infinite Campus to determine if a student is present/absent for a full or half day. If a student misses more than two classes in one school day, he/she will be considered, for truancy purposes, absent for .5 days.
- When a student is determined to be absent for a full or half day, an automated phone call will be made to the primary phone number provided in Infinite Campus to inform the parent/guardian of the absence. To update the phone number that receives these notifications, please contact the Registrar by visiting or calling the main office.

**Excused and Unexcused Absences**

The following circumstances constitute an excused absence only after the family has provided documentation to the Attendance Monitor within five business days of the date of absence:

- **Student Illness:** Absences due to an illness that lasts up to 3 consecutive days may be excused by submitting a parent's note. Parenting-students missing up to 3 consecutive days due to their child's absence may submit a letter to the school explaining their absence. Absences due to an

illness that lasts 4 or more consecutive days requires a doctor's note to be marked as an excused absence.

- **Death in the immediate family:** Immediate family is defined as a student's parent, legal guardian, sibling, grandparent, aunt, uncle, cousin, or any individual physically residing in the same home as the student. A student may be granted up to 3 excused absences for the death of an immediate family member whose funeral or memorial services are held in Maryland and must provide documentation.
- **Court summons:** The student's name must be on the summons and a copy of the summons/official documentation must be submitted.
- **Religious holiday:** A student may be granted up to 3 excused consecutive absences in observance of a religious holiday with a note provided by a parent/guardian.

Example of Unexcused Absences: Babysitting a sibling or family member, taking a parent or other family member to a doctor appointment, or taking a family vacation.

### **Attendance and Grading**

When a student has missed school, they are responsible for obtaining all makeup work from classroom teachers in accordance with the following timeline:

- Upon returning from school following an absence, students have three (3) days to complete any missed assignments for full credit. **Any assignments completed after the fourth day cannot earn a grade higher than 60%.**
- Any outstanding assignments (projects, homework, test/quiz, etc.) that were due during a student's absence are due on his/her first day back to school. Any assignments turned in after this date are subject to the classroom teacher's late assignment policy.

*Example:* Student A is absent from school on Monday. Student A must collect and return all makeup work from classroom teachers by Friday to receive full credit. If Student A turns in any assignment after Friday, the highest possible grade Student A can earn is a 60%. If Student A missed a quiz on Monday, the quiz would need to be completed on Tuesday (the day of his/her return to school).

**No makeup work will be accepted during the last week of a grading period and no work packets will be provided without the written approval of an administrator for extreme circumstances.**

### **Grading Policy**

The city-wide policy statements regarding grades and grading is a general statement designed to communicate the need for grades, the rationale behind grading, and the various meanings associated with awarded grades. There is a need for certain in-house standards relative to grading. Please note the following:

Students' grades are made up of three (3) categories:

- 1) Assessments – 70% (Formative = 50% and Summative = 20%)
- 2) Participation – 15%
- 3) Classwork – 15%

Grades are entered weekly in Infinite Campus for all your classes. Any questions regarding your grades should be directed to the teacher of record for that course.

## **Class Cutting**

Students are expected to attend every class period when reporting to school each day. Students absent from individual classes will be monitored and reported. A confirmed unexcused absence from any class or the cafeteria constitutes a class cut and is grounds for disciplinary action. No individual teacher or other staff member has the authority to send a student home, no matter what the reason. Only an administrator can give an early dismissal.

## **Truancy Guidelines**

In Maryland, it is the parent or guardian's legal responsibility to make sure children attend school. If a student has missed 15 days of school without a legal reason, the school may refer the family to the district office. If the district determines that the school has made every effort to work with the family and offer support but that the student has continued accruing unexcused absences, charges will be filed against the parent or guardian in district court.

A parent or guardian who has been referred for charges can expect to:

- receive a letter or phone call from the Office of Attendance and Truancy
- receive a court summons to appear in court
- possibly receive a fine of up to \$50 for each absence (\$100 for second convictions)
- possibly be subject to imprisonment

In addition to not reporting to school for an entire day, students may be reported as truant due to the following behaviors:

- Leaving school without a valid early dismissal or signing out in the main office
- Leaving class without permission
- Becoming ill and leaving the building without proper clearance (the nurse or administration)

## **Truancy Interventions**

To inform parents about student absences and provide support as needed, the Attendance Committee will conduct the following interventions:

- Automated phone call when a student is absent from school
- Letter sent to address of record in Infinite Campus detailing number of absences
- Home Visit

If, through the above due diligence, the Attendance Committee is unable to locate a student, a request to withdraw the student will be submitted to North Avenue. If approved, a parent/guardian will be required to report the Office of Enrollment and Choice in order to re-enroll the student.

## **Early Dismissal Procedures**

1. **Early dismissals will be honored only by written request** (including a parent contact number) from the parent or legal guardian. **Phone calls and/or text messages are NOT permitted.**
2. Early dismissal letters must be submitted to the main office prior to 9:30 a.m. for verification and dismissals can be picked up prior to the time of departure.
3. In cases of extreme emergency, the parent or legal guardian (with proper identification) can pick up his/her child in the main office. No additional relative should be sent unless he/she is on the emergency sheet.

## **Lunch Period Procedures**

Students are expected to report to the cafeteria for lunch.

- All paper products and other items must be discarded in the provided trash cans. Tables must be completely cleared. Students are responsible for cleaning up their area.

- **The rolling of dice is not permitted in the cafeteria or on school grounds at any time.**
- Eating in classrooms is not permitted. No food or drink can leave the cafeteria area.
- All assigned staff on cafeteria duty must be respected and obeyed.

### **Passes and Hall Behavior**

- Students are expected to be serious and mature as they proceed down the right side of the hallway and stairwells when changing classes, to minimize safety issues.
- Students in the hall during the time designated for class periods must have a visible pass. Only one student per pass is permitted.
- **All REACH! staff members have authority in the halls!** Students cannot be selective in who they will obey. Failure to identify one's self, comply with a reasonable request, or follow directions of any staff member will result in administrative action.
- Loitering and lagging in the halls is prohibited. Students are expected to clear the halls and restrooms at the ringing of the passing bell.

### **The School and the Law**

Any unlawful act taking place on school grounds or buses may be punishable by the law and may result in suspension and/or expulsion. The following offenses may also result in arrest:

- Carrying any weapon; threat; assault.
- Smoking of any kind within the school building or on school grounds.
- Possessing alcoholic beverages or drugs in school or on school property.
- Being under the influence of drugs or alcohol in or at a school activity.
- Engaging in vandalism or theft.
- Requesting or directing relatives, friends, or acquaintances to approach or enter the building to accost or harass other students.
- Students and parents must understand that REACH! Administrators can not interfere with the lawful execution of school police duties. Once a law has been broken and police action initiated, the police are in charge.

### **Vandalism**

- The school building belongs to the citizens of Baltimore. No one has the right to destroy any part of the building.
- Students are not expected to throw trash, or lunch refuse on school property. Enough trash cans are available and must be used accordingly. All students are called upon to keep our building neat, and clean.
- Destroying lavatory facilities not only mars their appearance but is very costly to repair.
- **Parents are responsible for any damages and resulting fines attributed to their child.** Damages will be recorded in the students' records for documentation; this includes lost or damaged books and equipment.
- Students will receive consequences for any acts of vandalism – writing on walls and doors, carving into furniture and otherwise destroying or defacing public property. Graffiti is considered defacing property and will not be tolerated.
- Surveillance cameras will be used to identify those students that caused the damage.
- Damage is considered as defacing property, destroying or breaking school property, graffiti, intended water spills, tampering with fire extinguishers, and stealing school property.

### **Student Searches**

Under Maryland Education Article 7-308, a principal, assistant principal, or school police officer may make a reasonable search of:

- A **student** on school premises if he/she has a reasonable belief that the student is in possession of an item, the possession of which is a criminal offense under the laws of this state. The search shall be made in the presence of a third party.
- The **physical plant of a school and its furnishings and equipment** including the lockers, desks, and students.

### **Infinite Campus (IC)**

The Infinite Campus system handles all information relating to students personal, academic, attendance, immunization and discipline data. Students should always make sure that when personal data changes, they notify the office so that records may be updated. When mailed correspondence is returned due to an incorrect address, the student will be called to the office to provide proof of address.

### **Cell Phones**

Cell phones used to record or for access to Facebook, Snapchat, Twitter, etc. is not permitted throughout the school day. Students be aware that any information that is brought back to the school through these social networks will be applied under the Code of Conduct and consequences will be administered as appropriate to include possible arrest depending upon the severity of the post.

**SCHOOL ADMINISTRATION, TEACHERS AND STAFF WILL NOT BE LIABLE FOR CELL PHONES IF THEY ARE LOST OR STOLEN.**

### **Fire Drills**

In the event of a fire drill, students should know the correct exit and stairway—that information is posted in every classroom. In the event the signal is given, and students are not in class, they should leave the building by the nearest exit. Students should move quickly and silently. **All school policies remain in effect during fire drills and every direction given by the supervising adults must be followed.** Students must refrain from talking during drills and should stay on alert while awaiting the “all clear” signal. Once the signal is given, students should return quickly and quietly to classrooms.

### **Student Parking**

Students who drive to school must register their cars with the Ms. Ebony Martin located in room 113C. Students may not park in faculty-designated areas. Students should always drive with caution and at a reasonable speed. Infractions may cause the loss of parking privileges.

### **Fees and Dues**

Students are expected to meet certain financial obligations decided upon by their respective classes. Individual contracts are signed by the student, parent or legal guardian, for those activities of the students’ choice. Students will be required to pay the amount of the contract whether the activity is attended or not.

All damaged and/or lost items (textbooks, library books, locks, or equipment) must be accounted for and any outstanding financial obligations must be satisfied before graduation, or before transcripts will be issued. These financial obligations should be taken care of before the end of each school year.

### **Notice of Non-discrimination**

Baltimore City Public Schools does not discriminate based on race, color, ancestry or national origin, religion, sex, sexual orientation, gender identity, gender expression, marital status, disability, veteran status, genetic information, or age in its programs and activities and provides equal access to the Boy Scouts of America and other designated youth groups

For inquiries regarding the nondiscrimination policies, please contact

Equal Opportunity Manager, Title IX Coordinator  
Equal Employment Opportunity and Title IX Compliance  
200 E. North Avenue Room 208  
Baltimore, MD 21202  
Phone 410-396-8542  
Fax 410-396-2955

OR

Coordinator – Section 504  
Special Education and Student Supports  
200 E. North Avenue Room 210  
Baltimore, MD 21202  
Phone: 443-462-4247  
Email: [504support@bcps.k12.md.us](mailto:504support@bcps.k12.md.us)

If you believe you have been treated differently because of your race or color, national origin or ethnicity, religion of creed, sex or gender, age, physical or mental disability, genetic information, marital status, sexual orientation, or gender identify or expression, you have the right to file a complaint with the [Equal Employment Opportunity department](#).

You must [file a complaint](#) within 90 days of the most recent act(s) of discrimination or harassment.

### **Rules and Expectations**

- Report to school daily in uniform and on time
- Bring school supplies daily (*notebook, pencils, pens, notebook paper*)
- Use of profanity is prohibited anywhere in the school
- Respect everyone – respect is not an option!!
- Students are not allowed to open doors for other students
- Students must have a pass to travel to any destination in the building
- Students may not leave the building without permission and they must have a street pass (cutting class)
- When transitioning from classes students should speak in conversational tones (no yelling or loud talking in the halls)
- Inciting a disturbance in the cafeteria, throwing food in the cafeteria is prohibited
- Students arriving after 9:30 am must have written communication from their parent/guardian with a working telephone number



## **Progressive Discipline (Consequences)**

- 1<sup>st</sup> infraction – Call placed by teacher to inform parents of behavior
- 2<sup>nd</sup> infraction – Conference with a Dean of Climate and Culture and/or teacher, phone call placed home to inform parents
- 3<sup>rd</sup> infraction – Phone call made to parent and time served in Student Support Center to complete all work assigned
- 4<sup>th</sup> infraction – Conference with parent, dean of climate and Assistant Principal
- Repeat offenders – students who repeatedly violate school policies may be placed on short-or long-term suspensions depending on the level of infraction as outlined in the BCPSS Code of Conduct

**Note: Depending on the level of the infraction the consequences may vary**

### **Exclusionary Dress Code**

All students at REACH! Partnership have uniform requirements, students in grades 10-12 wear royal blue/black polo shirts, students in grade 9 must wear Kelly Green polo shirt or button up shirt with the REACH! logo. All students must wear tan khaki pants, skirts, shorts, or capris.

### **Dress Code Policy**

- All Students are expected to report to school daily in uniform. NO EXCEPTIONS!!!!!!
- Uniform consist of Kelly-Green Polo type shirts for 9<sup>th</sup> graders and Royal Blue or Black Polo Shirts for 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> graders. The bottoms are Khaki for all grade levels (pant, skirts, knee length shorts, etc.)
- **UNIFORM SHIRTS MUST BE VISIBLE AT ALL TIMES.**
- All pants must be **secure** at the waist. REACH! Students are not permitted to show any under garments (male, female binary or unidentified)
- Students may rent a loaner shirt but must provide one of the following in exchange: a student ID card, Maryland ID or a working cell phone. The ID and the cell phone are returned when the student returns the loaner shirt at the end of the school day.
- Repeated out of uniform violations will be referred to administration and parent/guardian notified.

\*\*\*We need the support of staff, parents and students for this to work. We must keep everyone safe.

### **Transportation of Students**

The MTA provides both direct and indirect service to and from REACH! Partnership School according to a schedule issued each year. According to school board rules, to qualify for free or reduced fare tickets, students must live more than one and one-half miles from school. Charm card are issued monthly to qualified students during a regular or special homeroom period. Students are always expected to present a positive image of themselves and of our school. Bus trips to and from school are an extension of the school day. Buses should be boarded in an orderly manner, heads and hands are to be kept inside the bus, and loud talking, gum popping, smoking, throwing articles and other horseplay are not permitted on the bus and are extremely dangerous to the driver and all passengers. Proper respect to the driver and other passengers is expected. The MTA prosecutes offenders of its

regulations. Violations of the regulations stated in this handbook may result in the forfeiture of charm card.

### Health Services

REACH! School students have access to a fully serviced health clinic. The center provides routine physicals, immunization, and care for minor illnesses and accidents. The school base clinic is staffed with licensed professionals, the center only requires registration signed off by parents for students to take advantage of its offerings. **Students will not be seen without the signed authorization of the parent or guardian.** In addition, REACH! has an on-site mental health counselor through a partnership with Johns Hopkins Hospital and the Life Center of America.

When students need to go to the health suite, they must receive a pass from their teacher to the main office then receive a pass to the health suite.

### Academic Eligibility for Extracurricular Activities

Extracurricular activities include student government offices, class offices, school clubs, and interscholastic athletics. However, for students to be able to participate, they must meet, at a minimum, the following academic standard- cannot be failing more than one (1) class. Grades of a D are considered failing for athletic participation. For activities that begin at the beginning of the school year for students in grades 10 -12, year in grades from the previous year will be examined to determine eligibility. The school reserves the right to deny access to extracurricular activities based on poor attendance and/or unacceptable behavior.

You are encouraged to participate in campus athletic programs. The following athletic sports are available:

#### Availability of Sports by Season

Fall Sports	Winter Sports	Spring Sports
JV and Varsity Football	JV and Varsity Boys Basketball	JV and Varsity Softball
Girls and Boys Cross Country	JV and Varsity Girls Basketball	JV and Varsity Baseball
JV and Varsity Volleyball (Girls Only)	Wrestling	Outdoor Track
	Indoor Track	Bocce Ball
	Dance	Badminton
		Boys Lacrosse

**Any student wishing to participate in any athletics MUST have a GPA of 2.0. An annual physical examination and parent permission card and all paperwork complete prior to practice.**

### Extra-Curricular Activities

- |                  |                   |          |                    |
|------------------|-------------------|----------|--------------------|
| Cheerleading     | Robotics Club     | Art Club | Gaming Club        |
| Boxing Club      | Audio/Visual Club | Drumline | Choir              |
| Ladies Book Club | Debate Team       | LGBTQ    | Student Government |



3<sup>rd</sup> Quarter January 20, 2022 through March 25, 2022  
**Progress Report:** **Report Card Distribution:** April 15 - 19

4<sup>th</sup> Quarter March 28, 2022 through June 8, 2022\*  
**Progress Report:** **Report Card Distribution:** June 21 – 23

**Social Media Outlets**

**Website:** [www.reachpartnership341.org](http://www.reachpartnership341.org) **IG:** reachpartnership341 **Twitter:** @REACH341

**Download the free REACH! app from the Google Play or the App Store**



**STUDENTS AT REACH! PARTNERSHIP ARE:**

- LEADERS
- RESPECTFUL
- KNOWLEDGEABLE
- KIND
- RESPONSIBLE
- INTELLIGENT

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I have read and understand the contents of the student handbook and shared the handbook with my parents/guardians.

\_\_\_\_\_  
Student Printed Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Parent/Guardian Contact Number

Date \_\_\_\_\_